



PARENT - TEACHER INTERVIEWS

The Week beginning 21st June 2021

Dear Parents,

During Week 10, teachers will be available to meet with you. This ten-minute meeting is your opportunity to discuss your child's report and progress during the semester. You will be given feedback about your child's Semester One goals and their Semester Two goals. Your child is welcome to come to the meeting with you.

Teachers have allocated available times throughout the week from Monday 21st June to Thursday 24th June 2021. The teachers will be available until a later time on the evening of Tuesday 22nd June.

Once again we will be using the online interview booking system, www.schoolinterviews.com.au for parents to book appointments. The bookings will open from Monday 14th June (12:30pm) until Friday 18th June (4pm). Please see the back of this note for further details on how to book. If you are unable to book online, please contact the office to make an appointment.

Yours In Education,

Mrs Lauren Anderiesz
Assistant Principal





www.schoolinterviews.com.au BOOKING INFORMATION

You can now book interviews at times that suit **YOUR FAMILY BEST**.

Go to www.schoolinterviews.com.au and follow these simple instructions.

The diagram illustrates the three-step booking process. Step 1: A green box shows a 'School event code' with a downward arrow pointing to a text input field containing 't8shd' and a 'Go' button. Step 2: A green box shows a '1' with an icon of two people and a list, labeled 'Enter your details'. Step 3: A green box shows a '2' with an icon of two people and dropdown menus, labeled 'Choose teachers'. Step 4: A blue box shows a '3' with a calendar icon and time slots (4:30, 4:40, 4:50) with checkboxes, labeled 'Choose times'. A final box with an envelope icon contains text about email delivery and the ability to return to the website to change bookings.

School event code
t8shd Go

Enter THIS school event code.
Then follow the 3 simple steps.

1 Enter your details

2 Choose teachers

3 Choose times

When you click **finish**, your interview timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately.
You can return to www.schoolinterviews.com.au at any time, and change your interviews - until bookings close.

For parents that don't have access to the internet at home, at work, at a friend's house or on their phone, they may send a note to school with the approximate times they require, or phone the school on 8832 1100 for an appointment to be made for them. Interviews are strictly 10mins and spaces are limited. If you require more time, please contact your teacher directly to make alternative arrangements.

Parents can change their interview bookings, any time prior to the closing date, by re-visiting the www.schoolinterviews.com.au website and using the event code. Remember to use the same name and email address you used when you made your original booking. Parents wishing to change their interview times after the closing date should contact the school directly.

