

Our Lady of Mt Carmel Primary



18 February 2022

School Fees 2022

Dear Parents

School Fees accounts for 2022 have now been mailed directly to your address by the Catholic Education Office in Parramatta. School fees accounts are mailed at the commencement of each term. Please ensure that your mailing details always remain up to date with our school office to avoid any delays in receiving your account or other important information. I have attached a detailed explanation to assist you in the understanding of your 2022 account. Please note that due to the cancellation of events in 2021 that you may have paid for such as Gala Days, Wakakirri tickets and school excursions credits have been included in your 2022 account.

We are no longer able to accept cash payments at the school office, however there are many other convenient ways for you to pay your school fees accounts. These include:

- Bpay or Direct Debit via your bank account
- Australia Post Shops
- EFTPOS at the school office in person or by phone
- Flexible Payment Plans (FPP)

Should you wish to accept the offer of a Flexible Payment Plan please use the website <https://www.parra.catholic.edu.au/fpp> and select the direct debit / BPay eform to schedule your payments. Direct Debit or Bpay payments for the exact amount shown for weekly, fortnightly or monthly payments should be in place by 15th March so that the first payment occurs by 16th March 2022.

If you are experiencing any financial difficulties, your child will not be denied access to a Catholic education. Should you have any concerns regarding fee charges and/or collections or should your financial circumstances change throughout the year, please make an appointment to see me as soon as possible. For any families who may need to organise a payment plan outside of the options posted with the school fees it is absolutely imperative that you make an appointment to see me and provide the necessary documentation to arrange a suitable payment plan. All discussions and financial arrangements are kept strictly confidential.

Please remember that a full term's notice (10 school weeks) in writing must be given to the Principal before a parent/guardian terminates a student's enrolment. If sufficient notice of termination of enrolment is not given, the parent/guardian is required to pay the school one term's school fees including any Diocesan Fees applicable.

Thank you for the prompt payment of school fees, as this ensures that all our students have the very best resources, learning environment and technology available to enhance their learning.

Yours sincerely
Olimpia Pirovic
Principal

CULTURE | LEARNING | ENGAGEMENT

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Explanation of 2022 School Fees Account

What fees are set by the Catholic Education Office?

- *Diocesan Tuition Fees* are charged for the first three children in each family attending Catholic schools in the Parramatta Diocese
- A *Diocesan Building Levy* is charged for each family in the Parramatta Diocese. This Levy is charged on the eldest child's account

What happens with these fees?

- *Diocesan Tuition Fees* are collected by the Catholic Education Office and then shared among all schools. The money is used to pay for the school's operation – weekly cleaning, electricity, water, maintenance, and professional development of staff
- *Diocesan Building Levy* monies are collected by the Catholic Education Office and then shared across the Diocese for maintenance

What fees are set by Our Lady of Mount Carmel School in 2022?

- *School Resource Fee* is charged for each child - \$453. A reduction will be applied to families with 3 or more children which will be credited after the first billing period
- *School Overnight Excursion Fee* is charged for Year 6 students only in Term 1 - \$375

What happens with these fees?

- *School Resource Fee* is charged to each student and now incorporates all excursions, in-school experiences and sports carnivals, classroom resources and technology, the 10 day Intensive Swimming Program, Christmas Story and End of Year Awards evening. This fee also now incorporates the Parent Contribution which goes towards the cost of P & F activities and is in place of other fundraising activities
- *School Overnight Excursion & Meal Fee* is charged to all students in Year 6 attending the 3 day Collaroy Camp from Wednesday, 2 - Friday, 4 February 2022. This fee is included in the Term 1 account only

Our Lady of Mount Carmel Band Fees

- *Band Tuition, Annual Resource Fee & Instrument Hire* is charged for each child participating in Band Lessons - \$480 (no instrument hire fee), \$580 (includes instrument hire fee), \$25 (Resource Fee)
- *Band Tuition, Annual Resource Fee & Instrument Hire* is charged to children in Year 3 - Year 6 who participate in optional Band Lessons at OLMC. These fees cover the cost of instrument tutors, music books and resources. Instruments are available for an extra annual hire cost. An additional account is sent in Term 4 for Band Fees only
- Should your child wish to withdraw from Band Lessons parents must send an email or written note to Miss Pirovic confirming this decision. The full terms band fees will still be payable

2021 Credits

- Due to the cancellation of various events in 2021 this year's account will show credited amounts which will vary for each grade depending on the number of excursions or in-school experiences which were able to be held. On page 2 of your account a credit of \$149 will appear in the Payments/Adjustments section dated 20/12/2021. A small amount will appear in the Balance brought forward from last statement section dated 20/12/2021. The total credit for the 2021 School Resource Fee is the difference between these two amounts. **NB this amount is different for each grade**
- Other amounts credited to 2022 accounts are for Gala Day refunds and Wakakirri purchases
- Please see the attached example showing credits appearing on your account

How do I pay my 2022 account?

- Flexible Payment Plan (Weekly, Fortnightly or Monthly payments)
- Pay by the due date each term
- Bpay – please ensure you are using the 2022 reference details
- EFTPOS – savings, cheque or credit card (MasterCard or Visa credit cards only) at the school office
- By phone - MasterCard or Visa Credit Cards at the school office. Phone 8832 1100
- Australia Post Offices

How do I make arrangements for payment of school fees by instalments?

- By accepting the FPP online at <https://www.parra.catholic.edu.au/fpp> and arranging a direct debit payment **or**
- By setting up recurring payments by Bpay for the **exact** amount of your preferred option via your bank account **by Tuesday, 15th March** so that the first payment occurs by **Wednesday, 16th March**
- Please contact Maree Murphy in the school office if you have any further queries

When will my fee accounts be issued? When are fees due if I do not choose to pay by instalments?

- Term 1 Account – Monday, 14th February due Wednesday, 16th March
- Term 2 Account – Monday, 2nd May due Wednesday, 1st Jun
- Term 3 Account – Monday, 25th July due Wednesday, 24th August
- Term 4 Account – Monday, 17th October due Wednesday, 16th November (Band members only)

The Catholic Education Office has set the following guidelines for fee collection:

- All fees are due for payment within twenty-eight days of the date of the school account statement unless other arrangements have been made with the school. Families who had arrangements for payment of school fees in 2021 will need to make new arrangements by **Tuesday, 15th March**. These arrangements **must** be reviewed at the commencement of each year
- All reminder statements and letters are generated and sent centrally by the Catholic Education Office in Parramatta after the due date each term. Please ensure your mailing details are kept up to date with the school office
- A full term's notice (10 school weeks) in writing is required for termination of a student's enrolment otherwise one term's school fees including Diocesan Fees is payable

What should I do if I am experiencing financial difficulty?

- Please contact the school office as soon as possible. An appointment will be made for you to discuss your situation with Miss Pirovic
- All discussions are kept private and arrangements can be made for your family
- All arrangements are to be kept confidential between the school and your family