Our Lady of Mt Carmel Primary



MEET THE TEACHER 2023

Week 7 (6 March-10 March)

Dear Parents,

During Week 7, teachers will be available to meet with you. This ten minute face-to-face meeting is your opportunity to tell us about your child(ren), and discuss any concerns or insights which will enable us to construct effective teaching/learning programs. The teachers will share with you the goals that your child will be working on during Semester One.

Teachers have allocated available times throughout the week from Monday 6 March to Friday 10 March, and are available until a later time on the evening of Tuesday 7 March. We ask that parents adhere to the 10-minute meeting allocation to ensure other appointments do not run late.

If you schedule an interview before school, parents are asked to enter via the school office, where you'll be directed to your child's teacher. For any interviews after school, parents are asked to wait on the front playground until your child's teacher comes to meet you.

Once again we will be using an online interview booking system to book appointments for our 'Meet the Teacher' meetings through the School Interviews Website. Please see the back of this note for details about how to book online. If you are unable to book online please contact the office about making an appointment.

Accompanying this note is also a questionnaire that we ask you to fill in and send back to your child's class teacher before your interview. This will guide the conversation with your child's teacher.

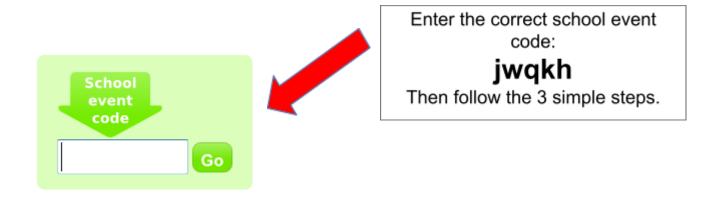
Thank you for your cooperation. Mrs Lauren Anderiesz **Assistant Principal**



You can now book interviews at times that **BEST SUIT YOUR FAMILY**.

Go to <u>www.schoolinterviews.com.au</u> and follow these simple instructions.

REMEMBER TO SELECT YOUR CHILD'S GRADE FOR 2023







When you click **finish**, your interview timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately.

You can return to www.schoolinterviews.com.au at any time, and change your interviews - until bookings close.

For parents who don't have access to the internet at home, at work, at a friend's house or on their phone, they may send a note to school with the approximate times they require, or phone the school on 8832 1100 for an appointment to be made for them. Interviews are strictly 10mins and spaces are limited. If you require more time, please contact your teacher directly to make alternative arrangements.

Parents can change their interview bookings, any time prior to the closing date, by re-visiting the www.schoolinterviews.com.au website, and using the event code. Remember to use the same name and email address you used when you made your original booking. Parents wishing to change their interview times after the closing date should contact the school directly.